Parents Right to Know

Notification to Parents Concerning Highly Qualified Teachers and Paraprofessionals.

Part 1

All districts receiving Title I funds must notify parents of all students in Title I funded schools that they may request information on their child’s teacher’s qualifications.

Information, at a minimum, must be provided that addresses the licensing requirements for the position held by the teacher, the licensure status, and educational background of the teacher.

The availability of this information must be included in a formal notification through a newsletter, note to parents, etc. Suggested wording for the notification is included on the next page.

If the child also receives services from an instructional paraprofessional, the parents should be notified and informed of the paraprofessional’s qualifications upon

Part 2

Parents must be notified if their child has been assigned, or will be taught for four or more consecutive weeks by a teacher who is not highly qualified.

The school must provide a statement to parents (in a newsletter or other form of communication) that ensures notification will occur should a child be taught for four or more consecutive weeks by a teacher who is not highly qualified.

When any child is provided a substitute teacher for four consecutive weeks in a school that receives Title I funds and the substitute does not meet the highly qualified teacher definition, the school must notify parents of this situation. Sample wording is provided on the following page.

The superintendent must notify the Iowa Department of Education of all non-highly qualified teachers, send a notice home to parents of students in that teacher’s class and send a copy of that notice to Mary Beth Schroeder Fracek. marybeth.schroederfracek@iowa.gov.

Information about licensure of Iowa teachers can be found at http://www.state.ia.us/boee/.